

January 2022

# Social Responsibility Committee Bylaws

It shall become effective for and enforced by all members and chapters of the Panhellenic Association and Interfraternity Council at the University of Michigan as of January 19th, 2022.

*The Social Responsibility Committee (SRC) is charged with the enforcement of the Social Policy of the Panhellenic Association and the Interfraternity Council. SRC seeks to ensure a safe social environment for members of the Fraternity and Sorority Community and their guests by enforcing the spirit and letter of the Social Policy of the Panhellenic Association and the Interfraternity Council.*

## Contents

Article I – Social Responsibility Committee	1
Article II – Role of the Panhel and IFC Exec Officers	1
Article III – Duties and Election of SRC Executive Board Members	2
Article IV –SRC Checkers	3
Article V – SRC Rounds	4
Article VI – Special Event Exemptions	5
Article VII – Violations and Sanctions	6
Article VIII - Appeals	7
ARTICLE IX- Amendments	7

## Article I – Social Responsibility Committee

### A. Social Responsibility Committee (SRC)

1. The Social Responsibility Committee is an affiliate of the Interfraternity Council and Panhellenic Association at the University of Michigan and was created to ensure that the Social Policy of the Panhellenic Association and the Interfraternity Council is obeyed by all member organizations.
2. SRC is composed of the SRC Executive Board and SRC Checkers and overseen by the IFC and Panhel Executive Boards.

## Article II – Role of the Panhel and IFC Exec Officers

### A. VPs of Social Responsibility

1. Educate and train individual chapter officers on how to hold safe events and abide by the policies.
2. Review and revise the Social Policy as needed.
3. Assist SRC board with communicating sanctions.

### B. Judicial VPs

1. Make regular reports to the Interfraternity Council and Panhellenic Association

2. Assist SRC board with communicating sanctions.
3. Oversee SRC appeals through the GARP process
4. Review and revise Social Policy as needed

### **Article III – Duties and Election of SRC Executive Board Members**

#### **A. Composition**

1. The SRC Executive Board is comprised of at least six (6) elected members (3 IFC members and 3 Panhel members).
2. Terms of office are one semester.
3. The number of SRC checkers and SRC Executive Board members will be determined by the start of each term by the IFC and Panhellenic Executive Boards, based on the current needs of the community.
4. The SRC Executive Board is overseen by the Judicial VPs and the VPs of Social Responsibility.

#### **B. Role**

1. The SRC Executive Board controls the administrative details of SRC and moderates discussion on sanctioning.
2. The SRC Executive Board communicates documented violations and sanctions to respective chapters.

#### **C. Duties of the SRC Executive Board**

1. The SRC Executive Board will make regular reports to the Panhellenic Association and Interfraternity Council, through the Judicial Vice Presidents, as to the social responsibility of the Fraternity and Sorority Community.
2. Assist in the enforcement of the Social Policy.
3. Attend weekly meetings held at a time decided upon by the VPs of Social Responsibility and the Judicial VPs.
  - a) No unexcused absences from duties and meetings are permitted during the term of office.
4. Review social events for violations of the Social Policy and/or sanctions.
5. Each week one member of the SRC Executive Board will be designated as the Secretary.
  - a) The Secretaries will be responsible for maintaining SRC Executive Board Meeting minutes, votes on potential sanctions, and sanctions determined by SRC.
  - b) These notes will then be shared with the Judicial VPs and VPs of Social Responsibility for any necessary follow up with chapters.
  - c) The secretaries will then communicate these sanctions to the chapters, as well as presenting weekly SRC reports to their respective JVPs and VPs of Social Responsibility.

#### **D. Elections:**

1. SRC members will conduct elections at their first meeting of each semester to elect an SRC Executive Board.
  - a) Candidates will give a 1 minute speech and the candidates with the most votes will be elected to the Executive Board.
  - b) The Board must consist of an even number of representatives from Panhellenic and IFC.

## Article IV –SRC Checkers

### A. SRC Checkers

#### 1. Definition

- a) An SRC Checker is an individual that inspects events, in an official capacity, during SRC Rounds..
- b) These individuals may be the SRC Executive Board or general chapter members from IFC and Panhel.
- c) For all events with or without outside organization multi-sponsors, one SRC checker from each council will be paired up to complete rounds.

### B. Duties of SRC Checkers

1. Each SRC Checker must complete training modules as decided by the Fraternity and Sorority Life office and the IFC and Panhellenic Executive Boards.
2. SRC Checkers shall not consume alcohol or other drugs before or during the time period they are on duty.
3. SRC Checkers who complete rounds the previous week must attend the weekly SRC meeting.
4. Duties of the SRC Checkers
  - a) Conduct themselves appropriately while checking events.
  - b) Look for violations of the Social Policy and the safety of guests at Registered Events.
  - c) Document all violations using the checklist and/or photo evidence.

### C. Removal of an SRC Executive Board Member or SRC Checker.

#### 1. Grounds for Removal

- a) Violation of any part of Article IV Section B.2-B.4.
- b) Inappropriate disclosure of confidential deliberation proceedings.

#### 2. Procedure

- a) A notice for removal will be presented to one of the Judicial VPs regarding an SRC Exec Board member or SRC checker.
- b) The Judicial VPs will notify both the member in question as well as the SRC Executive Board.
- c) The member or checker in question will be given the opportunity to defend themselves to the VPs of Social Responsibility as well as the SRC Executive Board.
- d) The VPs of Social Responsibility and SRC Executive Board will vote unanimously to remove the member in question.
- e) The member will be notified of the decision within 3 days.

### D. Elections

1. At elections, applicants will give a 2-minute speech.
2. Panhellenic delegates and IFC chapter presidents will vote for the members of their respective council to represent them on SRC.
3. The IFC and Panhellenic members with the most votes will be elected and serve on SRC.
4. Failure of a Panhellenic or IFC chapter to provide 1 quality candidate for SRC or a consistently active SRC member(s) will result in the chapter's ineligibility to host social events until adequate candidates are produced.
5. Qualifications
  - a) No fraternity or sorority president, risk manager, or social chair may run for the

SRC Executive Board.

- b) No more than 4 SRC checkers may be from one Panhellenic or IFC chapter.

## **Article V – SRC Rounds**

### **A. SRC Rounds**

1. All Registered Events will be checked during SRC Rounds. SRC reserves the right to go onto chapter property to look for Registered Events.
2. Round Coordination
  - a) The Vice President of Social Responsibility/Graduate Student will be responsible for coordinating the checking.
3. Refusal to admit any member of SRC (Checker and/or Executive Board Member) to the general site of any Event shall be cause for an immediate violation. This also applies to IFC and Panhellenic Executive Board members and the Neighborhood Relations Coordinator on call.

### **B. Procedures for Inspection of Registered Events**

1. The responsibility of the SRC Checkers shall be to record their observations of any possible policy violations while they are on duty and to report them to the chapter contact.
2. The SRC Checkers shall determine when they will visit the Event but will not give notice to the host chapter(s) of their visit.
3. When the SRC Checkers arrive, the contact for the event will be located and no individuals will be admitted for the duration of the Event Check. The contact will then escort the SRC checkers throughout the event.
4. The bar may remain open for the duration of the SRC inspection.
5. SRC Checkers have the right to check any area of the property where they feel that the Event is taking place.
6. If the SRC checkers observe any violations, they will indicate these in detail on the Event Checklist. They may also indicate general observations of the Event.
  - a) If the SRC checkers observe any violations, they will communicate those violations to the chapter to fix for the second visit.
  - b) All violations will be indicated on the Event Checklist as a violation that the chapter was told to correct.
7. The SRC Checkers must complete the checklist while at the Event.
8. Once the SRC checkers have evaluated the Event and have submitted the Event Checklist, a copy of the checklist will be sent to a chapter president, as well as the members of the SRC Executive Board.
9. SRC Checkers have the right to visit an event an unlimited number of times. Sponsoring organizations should be aware that violations might be noted on the checklist during a subsequent visit.

## **Article VI – Special Event Exemptions**

- A. In the event a hosting chapter perceives the need to seek exemption from a specific aspect of the Social Policy, the chapter may apply for a Special Event Exemption.
- B. Aspects of the Social Policy eligible for the exemption

1. Hosting chapters are only allowed to apply for exemptions for the following aspects of the *Social Policy*:
  - a) Guest list specifications
  - b) Sober monitors and/or Social Liaisons wearing VPs of Social Responsibility approved identification apparel
  - c) Glass at events
  - d) Timing of Events
  - e) Entrances and Outdoor Events
- C. Application for Special Event Exemption
  1. When registering events, chapters will have the option of applying for the exemption.
  2. Chapters seeking an exemption must apply for the exemption at the time the chapter registers the event
  3. Chapters will indicate the aspect of the Social Policy for which they are seeking an exemption.
  4. Chapters will explain the reasoning for the exemption and provide relevant details regarding the management of the event should the event receive the exemption
- D. Granting Special Event Exemptions
  1. The Panhellenic Association and IFC VPs of Social Responsibility will determine at least one week prior to the registered event, if the event will receive the special event exemption the hosting chapter has submitted.
  2. In order for the VPs of Social Responsibility to grant an exemption, all of the following criteria must be met:
    - a) The hosting chapter must submit an event exemption request through the online registration system at least two weeks in advance of the event.
    - b) The chapter must be in good standing with their national organization, University, and council at the time of the application for the Special Event Exemption.
      - i. Chapters currently serving on Social Probation that wish to request an exemption for large-scaled events including St. Patrick's Day, Winterfest, etc. must appeal to GARP.
      - ii. The VPSRs cannot issue exemptions for chapters on social probation.
    - c) The Vice Presidents of Social Responsibility must determine that the exemption will make the event safer for all guests AND that the exemption will make the event significantly easier to manage for the hosting chapter.
      - i. The use of the hosting chapter's history of Social Policy violations in determining the allowance of the special event exemption is allowed.
      - ii. The use of the hosting chapter's history with Special Event Exemptions in determining the allowance of a special event exemption is allowed.
  3. The Vice Presidents of Social Responsibility may grant Special Event Exemptions with stipulations, including but not limited to: increased sober monitor presence, decreased guest list length, decreased registered event attendance, increased SRC presence, advanced receipt of event guest list, or other SRC involvement in risk management of the special event.
- E. Implementation of Special Event Exemptions
  1. The Vice Presidents of Social Responsibility will send a notice to the chapter at least 3 days in advance of the registered event for which the application for a Special Event

Exemption was made. The notice will include stipulations, if any, associated with the Special Event Exemption.

2. If a chapter receives an exemption with stipulations, a chapter may choose to decline the exemption for that event
3. SRC will regulate registered events with Special Event Exemptions according to the enforcement measures outlined in *Social Responsibility Committee Bylaws Article IV*, and will note the use of the exemption.
4. If the Vice Presidents of Social Responsibility added stipulations to the Special Event Exemption when it was granted for the chapter's registered event, those stipulations must be met, or the exemption is void and the chapter is subject to appropriate sanctions.

## **Article VII – Violations and Sanctions**

### **A. Violations and Sanctions**

1. Sanctions can be administered for any violation of any part of the Social Policy or Panhellenic Recognition of Values and Expectations (PROVE) by SRC or Greek Activities Review Panel (GARP).
2. Types of sanctions include community service, fines, social probation, risk management education, letter to National Organization, formal reprimand to Chapter President, and/or a Formal apology at the IFC or Panhellenic Council Meetings.
3. Classes of Offenses
  - a) 1-2 Weeks (Class I Offense) – Plus Option of Alternative Punishment
    1. Failure to use a guest list and appropriate verification method
    2. Glass containers present at the event
    3. More than one entrance to an event
    4. Delayed admission of SRC Checkers to chapter property
    5. Event exceeds time constraints
      - a. Registered event held before 10:00 pm or after 2:00 am
      - b. Special event held before or after time range specified by the VPs of Social Responsibility
    6. Failure to meet educational program requirement
    7. Event exceeds registered event size
  - b) 3-5 Weeks (Class II Offense) - Plus Option of Alternative Punishment
    1. Sober Monitors or Social Liaisons under the influence of alcohol or any illegal substance while serving as a Sober Monitor or Social Liaison
    2. Failure of Sober Monitor or Social Liaison duties
    3. Lack of appropriate number of Sober Monitors or Social Liaisons
      - a. Only individuals wearing the approved Sober Monitor shirt or Social Liaison identification will be considered in the head count.
    4. Use of ineligible Sober Monitors or Social Liaisons
    5. Alcohol at Alcohol-Free Events
    6. Hard liquor, any alcohol over 15% alcohol content, or Four Loko at any event
    7. Bulk quantities of alcohol
    8. Unregistered event
  - c) 6-10 Weeks (Class III Offense) - Plus Option of Alternative Punishment

1. Assault of SRC member – The safety of SRC members is the responsibility of the chapter while the SRC are performing their duty on chapter property
  - a. Assault may be defined as an act that inflicts physical or emotional harm.
2. Unregulated event (total lack of risk management)

#### B. Procedure for determining sanctions

4. At the weekly SRC Meeting, all events will be reviewed by the SRC.
  - a) Chapters can submit a testimony regarding the submitted violations from the Checklist by the time of the SRC meeting, which will be communicated at the beginning of the semester.
  - b) This testimony can include pieces of evidence (including photos) that indicates internal context regarding the violations.
5. Sanctions should be determined on a case by case basis, which takes into account:
  - a) The severity of the violation
  - b) The individual chapter's history
  - c) The circumstances that led to the violation
  - d) The SRC rounds checklist
  - e) The account of the event from the On-Call VPSR or Graduate Student and the SRC checkers
6. The SRC members should enforce the spirit and letter of the Social Policy, as well as ensuring a safe social environment for individual chapters and the Fraternity and Sorority Community, as a whole.
7. All deliberations are treated as confidential. Unauthorized disclosure of deliberation details is just cause for immediate removal of an SRC member.

#### B. Sanctions

- a) If SRC ever feels that a violation warrants a GARP hearing, they may elect to send the case to GARP with a majority vote.
- b) See *Social Policy Standards of Sanctions*

### **Article VIII - Appeals**

- A. Chapters who receive sanctions from the SRC Executive Board can appeal their sanctions by submitting an appeal to the Greek Activities Review Panel (GARP).
  1. The grounds for appeal are as follows:
    - a) Proper procedures were not followed
    - b) The evidence does not clearly support the finding
    - c) The sanctions are insufficient or excessive relative to violation
    - d) There is new evidence that was not available to the parties at the time that should be considered. No factual issues may be raised on appeal, unless new information arises that was not reasonably available at the time.

## **ARTICLE IX- Amendments**

- A. Any member fraternity or sorority in good standing with the Panhellenic Association or the Interfraternity Council may introduce an amendment to these Bylaws.
- B. The amendment must be submitted in written form to the council Executive Boards.
- C. Inseverability
  - 1. *The Social Policy* and *the Social Responsibility Committee Bylaws* are to be construed as a whole, and all parts of it are to be read and construed together. If any proposed amendment to either document conflicts with the other document, the proposed amendment shall be considered invalid and will not be voted on by IFC or the Panhellenic Council.
  - 2. If a proposed amendment creates a discrepancy between the two policies, then a corresponding amendment to the other document must also be approved.
    - i. If one of the proposed amendments fails, all other proposed concurring amendments fail.
- D. The Panhellenic and IFC Executive Boards will vote on the amendment to ensure the amendment does not compromise the role and purpose of SRC, and that it does not conflict with the Social Policy.
  - 1. The amendment will be referred to the Panhellenic Association and IFC if the amendment receives a simple majority (at least 6) from each Executive Board.
  - 2. The Panhellenic Association and Interfraternity Council representatives shall vote on the amendment at their respective meetings within one month of the amendment being introduced.
  - 3. An amendment that receives the affirmative vote of at least two-thirds by both the Panhellenic Association and the Interfraternity Council will be adopted as a part of this policy.

Original Effective Date – January 1, 2013

Updated January 19th, 2022